



## PRODUCT OVERVIEW

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# Mimecast Unified Email Management

Six Degrees Group is a leading hosting and managed services provider to the UK mid-market. The company specialises in delivering application performance management, monitoring, reporting and security, deployed on hybrid public/private cloud platforms of innovation. Everything Six Degrees does is underpinned by its own data centre, data network and voice switching infrastructure.



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## What is Mimecast Unified Email Management?

Mimecast Unified Email Management is used as an email filtering, security, archiving and continuity solution, particularly for Microsoft Office 365 and Microsoft Exchange.

## Why do I need Mimecast Unified Email Management?

Every organisation is reliant on email for its communication needs. An organisation needs to be in full control of every email coming to or going from their staff. Mimecast can provide much needed value here.

With emails flooding your inbox every hour, it becomes very difficult to track and retrieve a particularly important or high-priority email or even receive new mail if your inbox is getting full every few hours. Mimecast helps to safely and easily archive company email in a manner that makes it easy for an employee to urgently retrieve an important email whenever required as well as quickly clear one's inbox to make space for receiving more emails.

With Mimecast in place, companies can rest assured they can have access to any email at any time for any legal or liability issues. Even if backups fail, or staff delete their entire mailbox, you will be protected with Mimecast's archived email solution. Contact us if you are interested in learning more.

## How do I access Unified Email Management?

Mimecast can be accessed in a number of ways, each capable of being disabled if required. The most common access methods are either the Mimecast web interface or the Outlook plug-in. There are also mobile applications available; most options are inclusive with the Mimecast account. If you have a requirement for access from an Apple Mac, Mimecast have an optional service that can be added to your account to allow access. The web option allows users access to their live and archived emails from anywhere with an internet connection. This access normally uses the same username and password as that used to connect to your work computer. However, an offline password can be setup for when servers are unavailable. A user guide is provided when inbound email starts filtering through Mimecast. The Outlook plug-in can be deployed from your servers via Group Policy, which automatically pushes the software out to the workstations. If this feature has been configured, you will receive a user guide.

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## How it works

- Archive email in the cloud
- Enable quick response to litigation queries
- Retain and retrieve important company files or documents quickly
- Archive and store email conversations

## How does Mimecast Archive work?

Once an email is archived by Mimecast it is kept until you either stop using Mimecast, at which time you can arrange for an extraction of data, or until the email reaches the maximum retention time, which can be up to 99 years. If legacy data is ingested the maximum retention is also applied to these emails (from the date stamp on the ingested email).

Once in the Mimecast archives, the data cannot be deleted - even if it is deleted from your Outlook mailbox. Users only have access to data that they have permissions for: typically this is their own mailbox.

Administrators and Mimecast do not have access to view the content of archived messages. There is only one type of account that is configured which would have access to this data, and that account is only used for compliance and audit purposes when required, or if appropriate authoritative requests are provided.

Features	Benefits
Email filtering	Mimecast helps reduce the number of spam emails that you receive. It also gives you greater control over your email management before it is delivered to your mailbox. If an email is suspected to be spam it is placed in a hold queue and you will receive a digest email to allow you to release it to your mailbox if it is not spam..
Email security	Provides additional features, such as Targeted Threat Protection, to help protect your organisation against spear phishing attacks, as well as spam and virus scanning for inbound messages.
Email archiving	Captures all email sent to and from the organisation and stores this in offsite, highly accessible data centres.
Email continuity	If your server environment is not available for any reason, Mimecast allows you to receive and respond to emails using an offline login until your servers are back online.

## What is Mimecast Legacy Data Management?

Mimecast legacy data management provides a reliable and safe method for importing historical email (held in Exchange or local .pst files) into the Mimecast Email Archive service. This function keeps all emails that are able to be captured at the time of ingestion consistent.

### Phishing Email

- Phishing emails are sent by cyber-criminals. They are designed to closely resemble legitimate emails, and their aim is to steal confidential information. Phishing emails aren't trying to sell prescription drugs through suspect looking online vendors - most users are now able to spot and delete these, even if they occasionally find their way through email filters.
- Instead, phishing emails mask themselves as messages from organisations such as banks and online stores, and try to convince users - through various means of persuasion - to reveal confidential information. When the website needs to scale, additional servers can be deployed using the template in the Admin Portal.

### Spear Phishing

- Unlike phishing emails, which tend to be random, spear phishing emails are specifically targeted at individuals or organisations. There is often a great deal of research and prior work that goes into spear phishing emails, thus, they can be very convincing. Mimecast Targeted Threat Protection helps to protect against spear phishing attacks.

### Digest Emails

- Digests are email notifications that give the end user direct control over their personally Held Queue, by presenting them with a summary of emails that have been quarantined by Mimecast Security Policies. Digests can be enabled for Spam, Attachment, or Content Policies by the Administrator.



## Let us help you

Mimecast Unified Email Management is just one product from our compelling portfolio structured and designed to solve your business infrastructure needs. With incredible support from our passionate in-house engineers alongside an innovative offering to create the solution that you need, we will be happy to help.

**CALL**  
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## Accreditations

